



Policy Title:	Web Accessibility Policy Statement
Issue Date:	January 12, 2016
Effective Date:	November 21, 2016
Last Updated:	November 18, 2016
Responsible Office:	Chief Information Officer
Contact Information:	See Section 6

1. Policy Statement

The creation and dissemination of knowledge and information is a defining characteristic of universities. As such Kennesaw State University (KSU or the University) is committed to ensuring that official Web content and other electronic information associated with University administration, services, courses, or instruction programs and activities conform to widely accepted Web accessibility standards. KSU's goal is to provide effortless access for students, faculty, staff, and visitors to web-based content by maintaining as a minimum standard the guidelines set forth in the University System of Georgia's Web Accessibility Guidelines.

2. Background

Federal law Section 508 Subsection 1194.22 of the Rehabilitation Act and the Board of Regents (BOR) of the University System of Georgia (USG) Web Accessibility Guidelines require that all web content meet the federal government's accessibility guidelines. As such, KSU complies with USG guidelines.

3. Scope

This policy statement affects KSU employees, students, and third parties, which includes but is not limited to guests, vendors, contractors, and University retirees and alumni.

4. Exclusions or Exceptions

There are no exclusions. Individual/personal Web pages published by students, employees, or non-university organizations that are hosted by the University but do not convey or communicate University-related business are strongly encouraged to adopt the University's policy and standards.

5. Definitions and Acronyms

None.

6. Policy Information

University accessibility assistance is provided by several offices as noted below. Staff in these offices work to accommodate requests for access or assistance with access as

soon as possible in order to either accommodate the request or identify an effective alternative for the requestor.

Request for	Office	Contact Number	Contact Email
Student Support Services	Student Disability Services	(470) 578-2666	sds@kennesaw.edu
Student Technology Assistance	University Information Technology Services	(470) 578-3555	studenthelpdesk@kennesaw.edu
Faculty Assistance	Distance Learning Center	(470) 578-7550	distancelearning@kennesaw.edu
Employee Disability Assistance	Human Resources Benefits Manager	(470) 578-6030	benefits@kennesaw.edu or hr@kennesaw.edu
Employee Technology Assistance	University Information Technology Services	(470) 578-6999	service@kennesaw.edu
Third Party Technology Assistance	University Information Technology Services	(470) 578-6999	service@kennesaw.edu

7. Policies/Regulations Associated with this Policy

- a. [Section 508 Subsection 1194.22 of the Rehabilitation Act](#)
- b. [University System of Georgia Web Accessibility Guidelines](#)

8. Procedures Associated with this Policy

- a. [Student Disability Services](#) Accommodations
- b. [Course Development and Review](#)

9. Forms Associated with this Policy

- a. None

10. Violations

Failure to comply with requirements described in Section 508 Subsection 1194.22 of the Rehabilitation Act and the University System of Georgia Web Accessibility Guidelines could result in complaints or litigation. Complaints of this nature are handled by the University Division of Legal Affairs.

11. Review Schedule

This policy is reviewed annually by the Office of the Chief Information Officer in collaboration with the Office of the Provost and the Division of Student Affairs.