



Policy Title	Sexual Misconduct Policy
Issue Date	April 2013
Effective Date	August 8, 2017
Last Updated	August 20, 2018
Responsible Office	Office of Institutional Equity
Contact Information	Title IX Coordinator Phone: 470-578-5189 Email: <a href="mailto:eeo@kennesaw.edu">eeo@kennesaw.edu</a>

### **Policy Purpose Statement**

Kennesaw State University fully supports the revised Board of Regents' policy and procedures titled "Sexual Misconduct Policy" effective August 8, 2017.

### **6.7 Sexual Misconduct Policy**

In accordance with Title IX of the Education Amendments of 1972 ("Title IX"), the University System of Georgia (USG) does not discriminate on the basis of sex in any of its education programs or activities or in employment. The USG is committed to ensuring a safe learning and working environment for all members of the USG community. To that end, this policy prohibits sexual misconduct, as defined herein.

In order to reduce incidents of sexual misconduct, USG institutions are required to provide prevention tools and to conduct ongoing awareness and prevention programming and training for the campus community. Such programs will promote positive and healthy behaviors and educate the campus community on consent, sexual assault, alcohol use, dating violence, domestic violence, stalking, bystander intervention, and reporting.

When sexual misconduct does occur, all members of the USG community are strongly encouraged to report it promptly through the procedures outlined in this policy. The purpose of this policy is to ensure uniformity throughout the USG in reporting and addressing sexual misconduct.

### **Reporting Structure**

All Equal Opportunity directors and others having responsibility for coordination of Title IX (coordinators) at USG institutions shall have a direct reporting relationship to both the institution's president or the president's designee and the USG System director for Equity and Investigations (System director). The president of each institution shall determine the organizational and operating reporting relationships for the coordinators at the institution and exercise oversight of institutional issues relating to sexual misconduct. However, the System director shall have authority to direct the coordinators' work at each institution as needed to address system-wide issues or directives. The president of each institution shall consult with the System director on significant personnel actions involving coordinators to include, but not be limited to, appointment, evaluation, discipline, change in reporting structure, and termination.

### 6.7.1 Definitions and Prohibited Conduct

**Community:** Students, faculty, staff, contractors, vendors, visitors, and guests.

**Complainant:** An individual lodging a complaint. The complainant may not always be the alleged victim.

**Consent:** Words or actions that show a knowing and voluntary willingness to engage in mutually agreed-upon sexual activity. Consent cannot be gained by force, intimidation or coercion; by ignoring or acting in spite of objections of another; or by taking advantage of the incapacitation of another where the respondent knows or reasonably should have known of such incapacitation. Minors under the age of 16 cannot legally consent under Georgia law.

Consent is also absent when the activity in question exceeds the scope of consent previously given. Past consent does not imply present or future consent. Silence or an absence of resistance does not imply consent.

Consent can be withdrawn at any time by either party by using clear words or actions.

**Dating Violence:** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the alleged victim. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence:** Violence committed by a current or former spouse or intimate partner of the alleged victim; by a person with whom the alleged victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; or by a person similarly situated to a spouse of the alleged victim.

**Incapacitation:** The physical and/or mental inability to make informed, rational judgments. This can result from mental disability, sleep, involuntary physical restraint, status as a minor under the age of 16, or from intentional or unintentional taking of alcohol and/or other drugs. Whether someone is incapacitated is to be judged from the perspective of an objectively reasonable person.

**Nonconsensual Sexual Contact:** Any physical contact of a sexual nature with another person without the person's consent. This includes, but is not limited to, touching (or penetrating) of a person's intimate parts (such as genitalia, groin, breasts, or buttocks); touching (or penetrating) a person with one's own intimate parts; or forcing a person to touch his or her own or another person's intimate parts.

**Confidential Employees:** Institution employees who have been designated by the institution's coordinator to talk with an alleged victim in confidence. Confidential employees must report only that the incident occurred and provide date, time, location, and name of alleged respondent (if known) without revealing any information that would personally identify the alleged victim.

This minimal reporting must be submitted in compliance with Title IX and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act). Confidential employees may be required to fully disclose details of an incident in order to ensure campus safety.

**Privileged Employees:** Individuals employed by the institution to whom a complainant or alleged victim may talk to in confidence, as provided by law. Disclosure to these employees will not automatically trigger an investigation against the complainant's or alleged victim's wishes. Privileged employees include those providing counseling, advocacy, health, mental health, or assault-related services (e.g., sexual assault resource centers, campus health centers, pastoral counselors, and campus mental health centers) or as otherwise provided by applicable law. Exceptions to confidentiality exist where the conduct involves suspected abuse of a minor (in Georgia, under the age of 18) or otherwise provided by law, such as imminent threat or serious harm.

**Respondent:** Individual who is alleged to have engaged in conduct that violates this policy.

**Responsible Employees:** Those employees who must promptly and fully report complaints of or information regarding sexual misconduct to the coordinator. Responsible employees include any administrator, supervisor, faculty member, or other person in a position of authority who is not a confidential employee or privileged employee. Student employees who serve in a supervisory, advisory, or managerial role are in a position of authority for purposes of this policy (e.g., teaching assistants, residential assistants, student managers, orientation leaders).

**Sexual Exploitation:** Taking nonconsensual or abusive sexual advantage of another for one's own advantage or benefit, or for the benefit or advantage of anyone other than the one being exploited.

Examples of sexual exploitation may include, but are not limited to, the following:

1. Invasion of sexual privacy;
2. Prostituting another individual;
3. Nonconsensual photos, video, or audio of sexual activity;
4. Nonconsensual distribution of photo, video, or audio of sexual activity, even if the sexual activity was consensual;
5. Intentional observation of nonconsenting individuals who are partially undressed, naked, or engaged in sexual acts;
6. Knowingly transmitting an STD or HIV to another individual through sexual activity;
7. Intentionally and inappropriately exposing one's breasts, buttocks, groin, or genitals in non-consensual circumstances; and/or
8. Sexually-based bullying.

**Sexual Harassment:** Unwelcome verbal, nonverbal, or physical conduct, based on sex or on gender stereotypes, that is implicitly or explicitly a term or condition of employment or status in a course, program, or activity; is a basis for employment or educational decisions; or is sufficiently severe, persistent, or pervasive as to interfere with one's work or educational performance, creating an intimidating, hostile, or offensive work or learning environment, or interfering with or limiting one's ability to participate in or to benefit from an institutional program or activity.

**Sexual Misconduct:** Includes, but is not limited to, such unwanted behavior as dating violence, domestic violence, nonconsensual sexual contact, sexual exploitation, sexual harassment, and stalking.

**Stalking:** Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others or suffer substantial emotional distress. Course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a

person's property. Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim. Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

### **6.7.2 Reporting Sexual Misconduct**

A complainant of sexual misconduct may, but need not, file a criminal complaint with law enforcement officials; file a misconduct report with a responsible employee or coordinator; or file both. A report may be filed anonymously, although anonymous reports may make it difficult for the institution to address the complaint. Any individual who believes that he or she has been a victim of sexual misconduct is encouraged to report allegations of sexual misconduct promptly.

All reports of sexual misconduct alleged to have been committed by a student must be handled consistently with requirements set forth in the *Board of Regents Policy Manual*, Section 4.6.5, Standards for Institutional Student Conduct Investigation and Disciplinary Proceedings.

All reports of sexual misconduct alleged to have been committed by a non-student member of the institution community will be addressed and/or resolved through the institution's and the Board of Regents' applicable policies for discipline of non-students.

#### **6.7.2 (A) Institutional Reports**

Complainants of sexual misconduct who wish to file a report with the institution should notify a responsible employee or the coordinator. Responsible employees informed about sexual misconduct allegations involving any student should not attempt to resolve the situation but must notify and report all relevant information to the coordinator as soon as practicable. Confidential employees are not bound by this requirement but may be required to report limited information about incidents without revealing the identities of the individuals involved to the Title IX coordinator, consistent with their ethical and legal obligations. All members of the University System of Georgia institutions' communities are encouraged to report incidents of sexual misconduct promptly.

The coordinator's identity and contact information shall be published prominently by each institution on the institution's website, as well as in any relevant publication. Each institution may also choose to have deputy Title IX coordinators to whom reports may be made. Institutions should encourage complainants to report their complaints in writing, though oral complaints should also be accepted, taken seriously, and investigated to the extent possible. While complaints should be made as quickly as possible following an alleged incident of sexual misconduct, all reports should be accepted regardless of when they are reported.

The Title IX Coordinator's contact information is as follows:

Erika Gravett  
Executive Director of Institutional Equity & Title IX Coordinator  
Office of Institutional Equity  
440 Bartow Ave., NW, MD #2702  
English Building, Suite 202  
Kennesaw, GA 30144-5591  
470-578-5189  
[eeo@kennesaw.edu](mailto:eeo@kennesaw.edu)

The coordinator shall refer to the System director any allegation(s) of sexual misconduct that could, standing alone as reported, lead to the suspension or expulsion of the respondent(s). The System director will work with the institution to determine whether any interim measure(s) are necessary and to assign an investigator who will work under the direction of the System director or designee, if directed by System director. If an allegation is not initially identified as one that would lead to the suspension or expulsion of the respondent(s), but facts arise during the course of the investigation that would require transfer to the System director, the Title IX Coordinator shall transfer oversight to the System director or designee. The System director shall have the discretion to retain oversight or transfer oversight to the institution.

#### **6.7.2 (B) Law Enforcement Reports**

Because sexual misconduct may constitute criminal activity, a complainant also has the option, should he or she so choose, of filing a report with campus or local police for his or her own protection and that of the surrounding community. The institution may assist the complainant in reporting the situation to law enforcement officials.

Complainants considering filing a report of sexual misconduct with law enforcement should preserve any evidence of sexual misconduct, including but not limited to, the following:

1. Clothing worn during the incident, including undergarments;
2. Sheets, bedding, and condoms, if used;
3. Lists of witnesses with contact information;
4. Text messages, call history, social media posts;
5. Pictures of injuries; and/or
6. Videos.

#### **6.7.2 (C) Anonymous Reports**

Each institution shall provide a mechanism by which individuals can report incidents of alleged sexual misconduct anonymously. Complainants should understand, however, that it will be more difficult for the institution to investigate and to take action upon anonymous reports.

#### **6.7.2 (D) Retaliation**

Anyone who, in good faith, reports what he or she believes to be misconduct under this policy, or who participates or cooperates in, or is otherwise associated with any investigation, shall not be subjected to retaliation. Anyone who believes that he or she has been the target of retaliation for reporting, participating, cooperating in, or otherwise being associated with an investigation should immediately contact the coordinator for the institution. Any person found to have engaged in retaliation in violation of this policy shall be subject to disciplinary action.

#### **6.7.2 (E) False Complaints**

Individuals are prohibited from intentionally giving false statements to a system or institution official. Any person found to have intentionally submitted false complaints, accusations, or statements, including during a hearing, in violation of this policy shall be subject to appropriate disciplinary action (up to and including suspension or expulsion) and adjudicated under the student conduct policy.

#### **6.7.2 (F) Amnesty**

Individuals should be encouraged to come forward and to report sexual misconduct notwithstanding their choice to consume alcohol or to use drugs. Information reported by an

individual during an investigation concerning the use of drugs or alcohol will not be used against the particular individual in a disciplinary proceeding or voluntarily reported to law enforcement; however, individuals may be provided with resources on drug and alcohol counseling and/or education, as appropriate.

### 6.7.3 Handling Reports of Sexual Misconduct

#### 6.7.3 (A) Support Services

Once a student or employee makes a complaint or receives notice that a complaint has been made against him or her, or the coordinator otherwise learns of a complaint of sexual misconduct, the complainant, respondent, and alleged victim (where applicable) should receive written information about support services, such as counseling, advocacy, housing assistance, academic support, disability services, health and mental services, and legal assistance, available at the student's institution.

Information on support services will be provided regardless of whether an individual elects to go forward with filing a formal complaint of sexual misconduct or with notifying law enforcement. Information on support services also will be provided to students and employees, regardless of where the alleged misconduct occurs.

Available support services should also be listed on the institution's Title IX website.

#### On-Campus Resources

**All on-campus resources are available on all campuses.**

Resource	Address	Phone Number and Email Address	Confidential reporting resource? (Yes/No)
KSU Student Health Services	Kennesaw Campus 3215 Campus Loop Road House #52 Kennesaw, GA 30144	470-578-6644 <a href="mailto:studenthealthsvc@kennesaw.edu">studenthealthsvc@kennesaw.edu</a>	Yes
	Marietta Campus 1100 South Marietta Parkway Building S1 / Recreation & Wellness Center Marietta, GA 30060	470-578-6644 <a href="mailto:studenthealthsvc@kennesaw.edu">studenthealthsvc@kennesaw.edu</a>	Yes
KSU Counseling and Psychological Services Center	Kennesaw Campus 585 Cobb Ave NW Kennesaw Hall 2401 Kennesaw, GA 30144	470-578-6600	Yes
	Marietta Campus Joe Mack Wilson Student Center Room A-170 (Behind Chick-fil-A) Marietta, GA 30060	678-915-7391	Yes

Office of the Ombuds	Kennesaw Campus	470-578-7773 <a href="mailto:ombuds@kennesaw.edu">ombuds@kennesaw.edu</a>	Yes
	Marietta Campus	470-578-7414 <a href="mailto:ombuds@kennesaw.edu">ombuds@kennesaw.edu</a>	Yes
Office of Victim Services (OVS)	Kennesaw Campus 3215 Campus Loop Road Building #52 (located in Student Health Services) Kennesaw, GA 30144	470-578-4257 <a href="mailto:ovs@kennesaw.edu">ovs@kennesaw.edu</a>	Yes
	Marietta Campus 1100 South Marietta Parkway Norton Hall, Room 316 Marietta, GA 30060	470-578-4496 <a href="mailto:ovs@kennesaw.edu">ovs@kennesaw.edu</a>	Yes
Office of Institutional Equity/Title IX Coordinator	440 Bartow Ave. NW English Building 202 Kennesaw, GA 30144	470-578-5189 <a href="mailto:eeo@kennesaw.edu">eeo@kennesaw.edu</a>	No
Dean of Students	395 Cobb Ave., NW Carmichael Student Center #274 Kennesaw, GA 30144	470-578-6367 <a href="mailto:deanofstudents@kennesaw.edu">deanofstudents@kennesaw.edu</a>	No
Human Resources	Kennesaw Campus 3391 Town Point Road Room 2000 Kennesaw, GA 30144	470-578-6030 <a href="mailto:hr@kennesaw.edu">hr@kennesaw.edu</a>	No
	Marietta Campus 1100 South Marietta Parkway Administration Building President's Suite-B121 Marietta, GA 30060	470-578-2503 <a href="mailto:hr@kennesaw.edu">hr@kennesaw.edu</a>	No
Department of Public Safety & University Police	Kennesaw Campus 351 Paulding Ave. Bldg. #351 Kennesaw, GA 30144	470-578-6666 <a href="mailto:police@kennesaw.edu">police@kennesaw.edu</a>	No
	Marietta Campus 920 Hornet Loop Norton Residence Hall Ground Floor (Building R2) Marietta, GA 30060	470-578-6666 <a href="mailto:police@kennesaw.edu">police@kennesaw.edu</a>	No

Student Conduct and Academic Integrity (SCAI)	395 Cobb Ave., NW Carmichael Student Center Suite 274E Kennesaw, GA 30144	470-578-3403 <a href="mailto:scai@kennesaw.edu">scai@kennesaw.edu</a>	No
Women's Resource Center	395 Cobb Ave., NW Carmichael Student Center Room 164 Kennesaw, GA 30144	470-578-7858 <a href="mailto:wr_ivpc@kennesaw.edu">wr_ivpc@kennesaw.edu</a>	No
Housing and Residence Life	Kennesaw Campus 1000 Chastain Road, MD 6000 University Village 6000, Suite 124 Kennesaw, GA 30144  Marietta Campus 1000 South Marietta Parkway, MD 9080 Building R-10 Marietta, GA 30060	470-578-5483 <a href="mailto:housing@kennesaw.edu">housing@kennesaw.edu</a>  470-578-5483 <a href="mailto:housing@kennesaw.edu">housing@kennesaw.edu</a>	No  No

**Off-Campus Resources**

Resource	Address	Phone Number
Local Police		911
YWCA Women's Crisis Center	48 Henderson St SW Marietta, GA 30064	770-427-3390
Victim Information and Notification Everyday (VINE) Cobb County		800-785-8463

Other resources available include:

- <http://www.rainn.org> – Rape, Abuse and Incest National Network
- <http://www.ovw.usdoj.gov/sexassault.html> - Department of Justice
- <https://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm> – Department of Education, Office of Civil Rights

### **6.7.3 (B) Interim Measures**

Interim measures may be undertaken at any point after the institution becomes aware of an allegation of sexual misconduct and should be designed to protect the alleged victim and the community.

Before an interim suspension is issued, the institution must make all reasonable efforts to give the respondent the opportunity to be heard, consistent with the provisions in the *Board of Regents Policy Manual*, Section 4.6.5.

### **6.7.3 (C) Jurisdiction**

Each USG institution shall take necessary and appropriate action to protect the safety and well-being of its community. Sexual misconduct allegedly committed by a student is addressed by this policy when the misconduct occurs on institution property, or at institution-sponsored or affiliated events, or off-campus, as defined by the institution's student conduct policies.

### **6.7.3 (D) Advisors**

Both the alleged victim and respondent, as parties to the matter, shall have the opportunity to use an advisor (who may or may not be an attorney) of the party's choosing at the party's own expense for the express purpose of providing advice and counsel, pursuant to the provisions of the *Board of Regents Policy Manual*, Section 4.6.5.

### **6.7.3 (E) Informal Resolutions**

Allegations of sexual misconduct may be resolved informally, without a determination of misconduct, if all of the following are met:

1. When complainant(s) and respondent agree to an informal resolution;
2. When the initial allegation could not result in expulsion;
3. When the complainant(s) and respondent(s) agree to the terms of the informal resolution; and
4. When the investigator concludes that informal resolution is in the best interest of the parties and the institution's community.

The alleged victim(s) and respondent(s) have the option to end informal resolution discussions and request a formal process at any time before the terms of an informal resolution are reached. However, matters resolved informally shall not be appealable.

### **6.7.3 (F) Timeframe**

Efforts will be made to complete the investigation within a reasonable timeframe, which will be determined based upon the allegations, availability of witnesses and/or evidence, etc. in a particular case. When the timeframe will extend past the reasonable timeframe, the parties will be informed of the delay and the reason for the delay. The investigator shall keep the parties informed of the status of the investigation.

## **6.7.4 Investigations**

All sexual misconduct investigations involving a student respondent, whether overseen by the institution's coordinator or the System director, shall follow the investigation process set forth in the *Board of Regents Policy Manual*, Section 4.6.5, Standards for Institutional Student Conduct Investigation and Disciplinary Proceedings.

## **6.7.5 Hearings, Possible Sanctions and Appeals**

All sexual misconduct hearings, sanctions, and appeals involving a student respondent, whether overseen by the institution's coordinator or the System director, shall follow the investigation process set forth in the *Board of Regents Policy Manual*, Section 4.6.5, Standards for Institutional Student Conduct Investigation and Disciplinary Proceedings.

All sexual misconduct adjudication involving an employee respondent shall be addressed utilizing the institution's employment policies and procedures.