

**Kennesaw State University**  
**Policy Process Council**

January 23, 2018

**Members:**

**Present:** Jeffrey Bernard, Robert Bridges, Ray Burgos, Sohan Bapat (for Erin Delaney), Joan Duncan, Mariel Fox, Stephen Gay, Kevin Gwaltney (chair), Rick Lombardo, Ron Matson, Doug Moodie, Andrew Newton, Heath Senour, Diane Walker, Chris Ziegler

**Absent:** Tammy DeMel, Teresa Johnston, Lectra Lawhorne, Bob Mattox, Lily Roche

**Guests:**

Clayton Dean, Jackie Quiroga

**Notes:**

**New Business:**

Intellectual Property Policy

Some faculty expressed concerns about several aspects of the draft, including:

- Prior disclosure requirement for written and oral communication
- University to receive expenses plus 50% of proceeds
- Definition of software
- Committee composition and creation

PPC discussion:

- Disclosure requirement is intended to protect originator, since communication of intellectual property can result in loss of IP protections.
- Fifty percent of IP revenue, after University expenses paid, for originator was stated to be generous compared to other institutions, though comparator data was not provided.
- Inclusion of an undergraduate research representative on the IP committee was suggested.
- Concern was expressed that committee composition and creation do not reflect good shared governance practices.
- More definitions are needed, including clarification on the meaning of expenses and individual effort.
- Addition of exclusion for items deemed by the originator to have no commercial value was suggested.
- It was questioned whether the originator of a course syllabus can refuse to share the content based on protection of intellectual property, especially if instructor was paid to develop the course.

**Status Updates:**

**Drafts:**

Advertising Policy, Solicitation Policy, and Sponsorship Policy

- Combination into one policy is being considered

**PPC Reviewed:**

The KSU president and Faculty Senate are scheduled to review the following PPC approved policies soon: Alcohol and Drug Policy; Animal Policy; Contracts Policy; Environmental and Occupational Safety Policy; Motor Vehicle Use Policy; Restroom Access Policy; Sexual Misconduct Policy; Substantive Change Policy.

**USG Board of Regents Policies**

The USG and Board of Regents are in the process of reviewing the USG BOR Policy Manual. Many changes are complete and more are expected through May. The USG has asked that USG institutions pause policy creation until the review is complete. Andrew Newton volunteered to contact USG Legal Affairs to learn what steps KSU can continue to make, especially for policies already in the pipeline.

**Future Meetings:**

Tuesday, February 20, 2018, 10:00 am, Town Point 2220

Tuesday, March 20, 2018, 10:00 am, Town Point 2220

Tuesday, April 17, 2018, 10:00 am, Town Point 2220