

Kennesaw State University

Policy Process Council

Meeting Notes

April 20, 2021

Members:

Present: Matt Bain, Mark Byrd, Jeff Delaney, Bill Diong, Ian Ferguson, Stephen Gay, Chris Griffin, Kevin Gwaltney, Alex McGee, Doug Moodie, Amy Phillips, Michael Sloan, Amber Smith, Jessica Watkins

Absent: Undra Baldwin, Rob Bridges, Teresa Johnston, Randy Kennedy, Mindy Mager-DeBruce, Alice Pate,

Invitees: Karen McDonnell

Agenda:

New Business

Salary Administration Policy

- The policy is a revision and replacement of the Compensation Policy.
- The policy does not apply to pay of students, faculty, or contractors.
- Changes include clarifications and updates, including policy for promotion raises.
- Procedures will be added to the draft soon.

Information Items

Election/Selection of Policy Process Council Representatives

- “Representatives for the next academic year must be elected by the end of March.” (University Handbook, Section 3.1)
- “Term: 1 academic year, renewable” (*University Handbook*, Section 3.1.2)

Completed Policy Reviews

Non-Discrimination Policy, Policy on University Policies

Non-Substantive Policy Revisions

Information Technology Acceptable Usage Policy, Motor Vehicle Operator Policy, Programs Serving Minors Policy, Purchasing Card Policy, Substantive Change Policy

Policy Reviews in Progress

Review and Comment: Access to University Facilities, Advertising Policy, Alcohol and Other Drug Policy, Travel Policy

Drafting: Alternative Work Schedule Policy, University Handbook

Annual Review: University Information Technology Policies

Other Business

Future Meetings – Tuesdays, 11:00 - 12:30 pm, as follows:

- April 20, 2021, Microsoft Teams
- 2021-2022
 - September 21, October 19, November 16, January 18, February 15, March 15, April 19