Kennesaw State University
Policy Process Council
Meeting Notes
April 20, 2021

Members:
Present: Matt Bain, Mark Byrd, Jeff Delaney, Bill Diong, Ian Ferguson, Stephen Gay, Chris Griffin, Kevin Gwaltney, Alex McGee, Doug Moodie, Amy Phillips, Michael Sloan, Amber Smith, Jessica Watkins
Absent: Undra Baldwin, Rob Bridges, Teresa Johnston, Randy Kennedy, Mindy Mager-DeBruce, Alice Pate,
Invitees: Karen McDonnell

Agenda:
New Business
Salary Administration Policy
- The policy is a revision and replacement of the Compensation Policy.
- The policy does not apply to pay of students, faculty, or contractors.
- Changes include clarifications and updates, including policy for promotion raises.
- Procedures will be added to the draft soon.

Information Items
Election/Selection of Policy Process Council Representatives
- “Representatives for the next academic year must be elected by the end of March.” (University Handbook, Section 3.1)
- “Term: 1 academic year, renewable” (University Handbook, Section 3.1.2)
Completed Policy Reviews
Non-Discrimination Policy, Policy on University Policies
Non-Substantive Policy Revisions
Information Technology Acceptable Usage Policy, Motor Vehicle Operator Policy, Programs Serving Minors Policy, Purchasing Card Policy, Substantive Change Policy
Policy Reviews in Progress
Review and Comment: Access to University Facilities, Advertising Policy, Alcohol and Other Drug Policy, Travel Policy
Drafting: Alternative Work Schedule Policy, University Handbook
Annual Review: University Information Technology Policies

Other Business
Future Meetings – Tuesdays, 11:00 - 12:30 pm, as follows:
- April 20, 2021, Microsoft Teams
- 2021-2022
  o September 21, October 19, November 16, January 18, February 15, March 15, April 19