

Kennesaw State University

Policy Process Council

Meeting Notes

February 16, 2021

Members:

Present: Matt Bain, Undra Baldwin, Bill Diong, David Easterwood (for Chris Griffin), Stephen Gay, Kevin Gwaltney, Randy Kennedy, Alex McGee, Doug Moodie, Alice Pate, Amy Phillips, Amber Smith, Jessica Watkins

Absent: Rob Bridges, Mark Byrd, Jeff Delaney, Ian Ferguson, Teresa Johnston, Mindy Mager-DeBruce, Michael Sloan

Guests: Sandy Cagliani, Zach Kerns, Ryan McLemore, Breana Ware, Alice Wheelwright

Agenda:

New Business

Travel Policy (See <https://policy.kennesaw.edu/>.)

- Members questioned using the name of a specific product, Concur. The references were maintained to foster clarity with the understanding that the policy will be revised if the name of the system is changed.
- A Member suggested revisions, which were accepted, including editing section 6e to clarify the process for requesting exceptions based on a medical condition.

Advertising Policy (See <https://policy.kennesaw.edu/>.)

- In response to a question, it was stated that the policy would only apply to paid advertising.

Alcohol and Other Drug Policy (See <https://policy.kennesaw.edu/>.)

Election/Selection of Policy Process Council Representatives

- “Representatives for the next academic year must be elected by the end of March.” (University Handbook, Section 3.1)
- “Term: 1 academic year, renewable” (*University Handbook*, Section 3.1.2)

Information Items

Policy Reviews in Progress

Review and Comment

Access to University Facilities

Non-Discrimination Policy

Policy on University Policies

Drafting

Alternative Work Schedule Policy

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Programs Serving Minors Policy

University Handbook (<https://handbooks.kennesaw.edu/>)

Other Business

Future Meetings – Tuesdays, 11:00 - 12:30 pm, as follows:

- April 20, 2021, Microsoft Teams