Kennesaw State University  
Policy Process Council  
November 19, 2019

Members:  
**Present:** Thomas Dale, Mariel Fox, Stephen Gay, Kevin Gwaltney (chair), Jeannine Jones, Randy Kennedy, Shawn Long, Mindy Mager-DeBruce, Ron Matson, Doug Moodie, Amy Phillips, Chris Summerlin, Chris Ziegler  
**Absent:** Tariq Bradford, Robert Bridges, Mark Byrd, Jeff Delaney, Lesley Netter-Snowden, Alice Pate, Mary Quat, Mike Sloan  
**Guests:** Andy Altizer

Agenda:  
Policy Process Council Meeting Notes, October 15, 2019

New Business  
Unmanned Aerial System and Other Aircraft Policy  
- UAS must be registered with the FAA. FAA and local police enforce UAS use.  
- KSU units who posses registered UAS include Athletics Department, Office of Strategic Communications and Marketing, Southern Polytechnic College of Engineering and Engineering Technology, and Division of Facilities Services  
- Draft is shorter than current policy, removing implication that KSU’s Department of Public Safety approves UAS use.  

Information Items:  
Completed Revisions  
- Waiver Administration Policy  
- Web Accessibility Policy Statement

Other:  
Future Meetings – Tuesdays, 11:00 - 12:30 pm, TP 2220, as follows  
- February 18, 2020  
- March 17, 2020  
- April 21, 2020